

## Forms and Handouts

- ☆ Materials needed for your table display and registration are in the suitcase a member of your team pick up at the League office (115 S. 49<sup>th</sup> Ave—parking lot on north side of building if enter off 49<sup>th</sup> St.). It will be left in the vestibule inside the outer door with a sign. Please note that you will not have to pick up a box at the Election Commission office.

This suitcase includes table decorations and:

- ☆ A blue plastic pocket portfolio with labeled dividers for all the forms and handouts you will need. Included are:
  1. “I registered to vote today” stickers you will give to new registrants.
  2. Vote411.org cards and magnets—to be used as an education tool for everyone, not just those registering—(see *Voter Education info*)
- ☆ Dividers at the back of the portfolio contain :
  1. An envelope for completed forms which you will return to the Election Commission within 24 hrs. (*Monday if event is weekend*)
  2. A form used to collect name, address and birthdate of registrants for our postcard reminder data base. (*We only collect what is public information.*) Please leave this form in the suitcase which is returned to the League office.

## Naturalization Ceremony Registrations:

- ☆ Also prepared for pick up are our Naturalization gift packets in a plastic box which include ‘Citizens Guide to Voting’, our 411 card, a voter registration form, and a pen.
- ☆ Please use the voter registration form from this packet for their registration. This will save paper and confusion. *Extra registration forms will be in the blue plastic pocket folder if you need extras for guests, friends.*

## Registrations when volunteers have the same party affiliation:

At times we will not be able to have different party affiliations represented on the team. We can still facilitate voter registrations by offering the registration form. You will not assist in completing the form and will not sign it.

You can pre-teach the form to clarify what is being requested:

- ☆ Helpful to draw attention to:
  - the top 2 boxes which are frequently missed
  - need to print/write legibly
  - birthplace is city & state or country
  - need drivers license # OR last 4 # of SS number
  - Party affiliation is required and if not completed the Election Commission will contact them
  - Phone # or email can assist Election Commission if questions
  - oath and signature
- ☆ You can draw their attention to a box or area they skipped.

## Voter Engagement & Education

A good practice is to engage people by explaining we are there to help people register to vote or update their registration and to give them information about the next election. (*We've found that asking “Are you a registered voter?” tends to put them on the defensive if they aren't registered and shuts down the conversation if they are.*)

If they are already registered, this is a good time to share info about:

- ☆ Early Ballot process:
  - No reason is needed to vote early by mail
  - We have the application forms
  - Ballots will be mailed out Oct. 1
  - Important to sign back of ballot return envelope.
  - Complete and return by Nov. 6 in drop box or by mail. (Mail by Nov. 1.)
  - Can't vote at polling place if request early ballot
  - Early Ballot Request list for all future elections is being created. Can sign up by checking box on Early Ballot Application
- ☆ Our Voters' Guide—handout Vote411 cards/magnets
  - Candidates exact answers to questions important to voters
  - Paper copies at libraries or can download from our website
  - Online at Vote411.org
    - Enter address and get your exact ballot
    - Can print sample ballot
- ☆ Our candidate forums on YouTube –links from our website

## Post Registration Tasks

Returning Completed Registration Forms & LWV materials

- ☆ Team members for each event will determine who will drop completed forms at the Election Commission office within 24 hours and who will return the suitcase to the League office.
- ☆ The suitcase doesn't have to be returned to the League office within 24 hrs. & can be left in the vestibule if the inner office door is locked.

## Optional materials for outdoor family events

A large bowl of bubble mix with wands & a Kiddie Voting Booth are available for events where a large number of families are expected.

Contact Carolyn Thiele, [gotv@omahalwv.org](mailto:gotv@omahalwv.org) if interested in including these.

Questions:

Email [gotv@omahalwv.org](mailto:gotv@omahalwv.org)

Text or call : Joanna Lindberg: 402-216-3014  
Carolyn Thiele: 402-670-9825